



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, March 21, 2023 at 6:00 PM

**AGENDA**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. The City Council Shall Meet in Executive Session to Discuss the Following:**
  1. Pursuant to Texas Government Code, Chapter 551, Section 551.071 Consultation with Counsel on Legal Matters: To Receive Legal Advice Regarding the Lease Agreement between Ms. Bania Artiaga and the City of Leon Valley
  2. Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer; or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas Open Meetings Act, Re: City of Leon Valley v. 5622 Equity DE LLC, a Delaware Limited Liability Company D/B/A Vista Del Rey Apartments Located at 5622 Evers Road
- 3. Reconvene into Regular Session**
- 4. Citizens to be Heard**
- 5. Possible Action on Issues Discussed in Executive Session If Necessary**
- 6. Presentations**
  1. Presentation of the 2022 Texas Municipal Library Director's Achievement of Excellence in Libraries Award - R. Reed, Library Director
  2. Presentation of a Proclamation for Local Library Day - R. Reed, Library Director

3. Presentation, Discussion, and Possible Action to Enter into an Agreement with a Call Center Company to Provide 24/7 Call Operations Services- R. Salinas, Director of Economic Development
4. Presentation, Discussion, and Direction - Homeless Camp Cleanup Actions - M. Moritz, Public Works Director
7. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
8. **City Manager's Report**

1. **Upcoming Important Events:**

**Regular City Council Meeting, Tuesday, April 04, 2023, at 6:30 PM, in Council Chambers.**

**Jazz Festival, Saturday, March 25, 2023, at 3:30 PM, at Raymond Rimkus Park.**

**Volunteer Appreciation Dinner, April 12, 2023, at 6:00 PM, at the Leon Valley Conference Center.**

**Library Volunteer Appreciation Party, Wednesday, April 19, 2023, from 5:00 PM to 7:00 PM, at the Library.**

**Picnic with the Mayor & City Council, Saturday, April 22, 2023, from 11:00 AM to 1:00 PM, in the "grassy" area at the Conference Center.**

**Early Voting at the Leon Valley Conference Center, 6421 Evers Road, Texas, 78238, Monday, April 24, 2023 through Thursday, April 27, 2023 from 8:00 AM to 6:00 PM; Friday, April 28, 2023 – Closed; Saturday, April 29, 2023 from 8:00 AM to 8:00 PM; Sunday, April 30, 2023 - Closed; and Monday, May 01, 2023 and Tuesday, May 02, 2023 from 8:00 AM to 8:00 PM.**

**Annual City-Wide Garage Sale, Saturday, May 20, 2023, from 8:00 AM to 6:00 PM.**

**Big Rig Petting Zoo, Monday, June 05, 2023, from 10:30 AM - 12:00 PM, at Raymond Rimkus Park.**

**Miscellaneous other events and announcements.**

## 9. Consent Agenda

1. Discussion and Possible Action Approving of the Following City Council Minutes:
  - a. 03-07-2023 Regular City Council Meeting Minutes
2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
  - a. 02-09-2023 Park Commission Meeting Minutes
3. Presentation and Discussion on the Leon Valley Police Department Racial Profiling Report for 2022 - D. Gonzalez, Police Chief
4. Discussion and Possible Action on an Ordinance Authorizing the City Manager to enter into an Agreement between the City of Leon Valley and Lift Fund to Administer a 0% Interest Loan Program to Local Businesses (1st Read was Held 03-07-2023) – R. Salinas, Director of Economic Development
5. Discussion and Possible Action to Consider Approval of an Ordinance Amending Chapter 15 Zoning, Article 15.01 Zoning Ordinance, Division 13. Organization and Enforcement, Section 15.02.722 General Statutes, Ordinances, and Rules Applying to the Board of Adjustment, as Mandated by the Texas Local Government Code (1st Read was held on 3/7/23) M. Teague, Planning and Zoning Director
6. Presentation Discussion and Possible Action on City Council Affirming the City Manager's Hire for Finance Director, Carol Goering - C. Caldera, City Manager
7. Presentation Discussion and Possible Action on City Council Affirming the City Manager's Hire for IT Director, Daniel Blystone - C. Caldera, City Manager
8. Presentation and Discussion on the Acceptance of OOG Ballistic Shield Grant - D. Gonzalez, Police Chief
9. Discussion and Possible Action to Consider Approval of an Ordinance Amending LVCC, Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, Sec. 1.06.002 Tree Advisory Board, (e) Duties (1st Read Held on March 7, 2023) - M. Moritz, Public Works Director

## 10. Regular Agenda

1. Presentation, Discussion and Possible Action on a **Public Hearing** in Accordance with the COLV COO 3.12.006, Regarding the Property and the Two Structures Located at 5616 Bandera rd., Leon Valley, TX 78238. An Inspection of the Property by the City has Deemed this Property as Substandard, Unsecured, and Dangerous Building as Defined by the COLV COO 3.12.002 - Assistant Chief Burnside, Fire Department
2. Presentation, Discussion, and Possible Action on the Leon Valley Public Library Board of Trustees Bylaws - R. Reed, Library Director

3. Presentation, Discussion, and Possible Action on the Leon Valley Public Library Policy Article 11: Archives - R. Reed, Library Director
4. Discussion and Possible Action on An Ordinance to Amend the Leon Valley Code of Ordinances, Article 1.06 Boards, Commissions, and Committees and Add Sec. 1.06.009 City of Leon Valley Economic and Community Development Policies and Guidelines for Funding (1st Reading as Required by City Charter) – R. Salinas, Director of Economic Development)
5. Presentation and Discussion to Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks, and Recreation, Division 1 Generally, Section 1.09.036 Pets and Other Animals, (e), to Prohibit the Feeding of Deer in City-owned Parks and Drainageways (1st Read as Required by City Charter) - M. Moritz, Public Works Director

## 11. Citizens to be Heard

12. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**


## 13. Adjournment

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice was posted on the City website at <https://www.leonvalleytexas.gov/meetings>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To plan, call (210) 684-1391, Extension 216.

  
SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
March 17, 2023 at 8:45 AM

