



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, December 19, 2023 at 6:00 PM

**AGENDA**

---

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

---

1. **Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**ADDENDUM TO AGENDA**

The following Item is hereby added to the previously posted agenda for the City Council Meeting on Tuesday, December 19, 2023

2. **The City Council Shall Meet in Executive Session to Discuss the Following:**

1. Pursuant to Texas Government Code, Chapter 551, Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer, or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas Open Meetings Act, Re: City of Leon Valley v. Civil Action No. 5:21-cv-00381-OLG, Vitra D. Frederick v. City of Leon Valley. In the United States District Court or the Western District of Texas San Antonio Division

3. **Reconvene into Regular Session**

4. **Possible Action on Issues Discussed in Executive Session If Necessary**

5. **Regular Agenda**

1. Presentation, **Public Hearing**, and Discussion to Consider Approval of an Ordinance Granting a Zone Change From B-2 Retail with Sustainability Overlay (SO) Zoning District to B-2 Retail on an Approximately 2.32-acre Tract of Land Located off Grissom

Rd, Being Lots 4 and 5, Block 102, CB 4433, Timberhill Apartments Subdivision (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director

**6. Citizens to be Heard**

**7. Presentations**

1. Discussion and Direction to Staff on Scheduling a Strategic Plan Workshop - Dr. Caldera, City Manager
2. Presentation, Discussion, and Direction to Staff on Reprioritize Pipeline for Calendar Year 2024- Dr. Caldera, City Manager
3. Presentation and Possible Action on the Trash/Neighborhood Survey - Dr. Crystal Caldera, City Manager

**8. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

**9. City Manager's Report**

**1. Upcoming Important Events:**

**Regular City Council Meeting, Tuesday, January 16, 2024, at 6:30 PM, in City Council Chambers.**

**City Offices and Municipal Court will be closed Friday, December 22, 2023 through Monday, January 01, 2024 in observance of Christmas, Winter Closure, and New Year's Day. All will re-open on Tuesday, January 02, 2024.**

**Filing for a Place on the May 04, 2024 City of Leon Valley, General Election for Council Place 2, Council Place 4, and Mayor begins Wednesday, January 17, 2024 through 5:00 PM on Friday, February 16, 2024.**

**Annual Town Hall Meeting, Saturday, January 27, 2024, at the Leon Valley Conference Center.**

**Miscellaneous other events and announcements.**

**10. Consent Agenda**

1. Discussion and Possible Action Approving of the Following City Council Minutes:
  - a. 12-05-2023 Regular City Council Meeting Minutes
2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
  - a. 11-28-2023 Planning & Zoning Commission Meeting Minutes

3. Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment from the General Fund Reserve in the Amount of \$35,800 for the Capital Acquisitions of the City Hall Front Entrance Renovation and a Crack Seal Trailer (1st Read was Held on 12-05-2023) M. Moritz, Public Works Director
  4. Discussion and Possible Action on a Resolution Appointing Members to the Earthwise Living Committee – Mayor Chris Riley
  5. Presentation and Discussion of the Monthly Financial Report Ending November 30, 2023 - C. Goering, Finance Director
11. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**

## 12. Adjournment

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To plan, call (210) 684-1391, Extension 216.

SAUNDRA PASSAILAIGUE, TRMC  
 City Secretary  
 December 14, 2023 10:50 AM  
 Added to the Agenda posted  
 December 14, 2023 2:10 PM

